

THERAPEUTIC ADVENTURES ADMISSIONS POLICIES



A non-profit 501 (c)(3) charitable education organization
Serving all your adaptive outdoor adventure needs!

Admissions, Cancellations, Refunds & Transfers (Please Read Carefully)

NOTE: Because our courses are in demand and fill quickly, we recommend that you register well in advance 45-60 days ahead of the desired course date.

Admission Policies

To Register:

1. Go online to check for course info and availability.
2. Complete the registration packet.
3. Include \$25 (Application Fee) non-refundable deposit or full course fee by mail or credit card online.

Make checks payable to: Therapeutic Adventures, Inc.

Admissions Criteria

1. Application
2. Health/Medical form
3. TA - Liability/Waiver Release
4. Financial Aid (If applying for \$ assistance)
5. Equipment Rental Forms

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Final acceptance is contingent upon the receipt and approval of the material listed above. We reserve the right to deny admission to anyone we believe to be unable to meet physical, psycho-social, or safety criteria of our courses.

Course Fees

Fees may be paid by check, PayPal, do not send cash. Unless otherwise noted, the fee for each course includes: equipment, adaptive equipment, course planning, permits/area use pass guided/instruction and staff. **Fees do not include the cost of transportation to and from the meeting place.

We require a \$25 (Application Fee) non-refundable deposit due when you register. Balance is due 30 days prior to the scheduled course date.

Cancellations/Refunds

Once you are registered and confirmed for your scheduled course, your deposit is non-refundable.

If you cancel or leave a course:

- Between 15 and 29 days prior to the course starting date--we will refund all fees paid (minus the deposit).
- Between 8 and 14 days prior to the course start date TA will retain 50% of the course tuition.
- Less than 8 days prior to the course starting date and once the course has begun, there will be no refunds.

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***If Therapeutic Adventures cancels a trip, we will refund all fees paid including the deposit. However, to protect your investment in your travel plans we recommend purchasing travel insurance. Information on travel insurance is included in your program confirmation packet. In the unlikely event that we are unable to complete a course due to inclement weather or other circumstances beyond our control, you will receive a pro-rated refund or credit (your choice) based upon the percentage of the course we could not complete.*

Transfer Policies

If you transfer from one course to another:

- 30 or more days prior to the course starting date, there will be a \$25 Transfer Processing Charge.
- 29 days or less prior to the course starting date, regular cancellation and refund charges apply.

*Note: **For groups: Once you confirm a group size (i.e. 8 total participants). You may substitute a participant(s) providing that all Admissions forms are completed.*

Trip Cancellation Insurance

We do not make exceptions to our cancellations/ refunds/ transfers policy. Therefore, we recommend that you purchase trip cancellation insurance in case you are forced to cancel unexpectedly. This inexpensive insurance is readily available through a travel or insurance agent.

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Provide An Awesome Adaptive Outdoor Experience For Your Group!

Here's How. . .

1. Choose a course and the date(s) you wish to attend.
2. (a) Check On-line at our website for availability or (b) call Therapeutic Adventures Admissions (434) 295-3973 voice/fax or (434) 981-5834 to make sure the date you choose is available. (c) email us at adaptive.guide@gmail.com or info@therapeuticadventures.org
3. You may download Registration Forms PDF's for all required forms online www.TAonline.org
4. Contact the TA-Admissions to let us know the size of your group.
5. Confirmation will be sent once your deposit and all forms are received.
6. Use this trip planner, the enclosed brochure and other information to set up your trip.
7. We suggest you set a sign-up deadline 6-8 weeks before your trip and collect deposit payments & required forms before the deadline to ensure everyone's commitment.
8. If your group desires to set up a special payment plan i.e. Purchase Order, please contact Therapeutic Adventures admissions.